



*“There are so many issues with owning a small business... When starting our business, we were on the fence about hiring an accounting firm thinking that we could maybe handle it ourselves. Now that we see how much is really involved, we are very happy we decided to go with TMA Small Business Accounting for accounting and payroll.”*

-John S., President (restaurant – Indianapolis)

*Real Answers*  
for **INDIANA**  
SMALL BUSINESS OWNERS

Most of the small business owners we work with tell us they started their own business to pursue a passion, to make a difference, or to gain financial freedom. They love what they do and they are good at it.

They know that keeping track of the numbers is one of the critical keys to growing a successful business. But, they also tell us they get overwhelmed with all that goes into keeping up with accounting, taxes and payroll each month.

That’s where we come in. We love accounting, taxes and payroll. We are here to provide the support you need to help you get organized and make good business decisions.

*We will Support Your Business with...*

**Expertise**

An assigned accounting, tax and payroll team - knowledgeable and experienced in what it takes to make your small business work

**Convenience**

One integrated source for your accounting, tax and payroll requirements

**Security**

Safe online access to the information you need to run your business

**Value**

Fixed-fee pricing tailored to meet your budget

**Flexibility**

Easily scaled and customizable services for any business - whether you have 1 employee or 100+

# *A Different Approach* to **ACCOUNTING, TAX & PAYROLL** *Services for Small Business Owners*

We chose long ago to focus on Indiana's small business community—and we're proud of that. In fact, our entire business model is built around the idea of meeting the needs of the small business owner.

Our company and staff were built to provide services to smaller, growing enterprises in a cost-effective manner. We're dedicated to providing responsive service, and organized, straightforward information. We work to get you the answers you need before you actually need them.

As Indiana's leading member of the Professional Association of Small Business Accountants (PASBA) - we actively seek out and develop new methods tailored to the needs of small business owners. At TMA Small Business Accounting, we're not just an accounting firm, we are small business advocates.



*"We have been with TMA for over 10 years and they are like friends and family to our business! I trust them to take care of my accounting and payroll, so I can have more time to run my restaurants and take care of my staff and patrons..."*

-Raul P., Owner (restaurant – Indianapolis, Westfield & Fishers)

*"...TMA has met and exceeded our expectations... excellent knowledge of our challenges...adept at providing accounting tailored to our medical practice..."*

-Dr. Elizabeth G. & Dr. Debra G. (medical practice – Carmel)

*"...I was impressed by their total focus on small business... they recommended a comprehensive package of services that fit our budget..."*

-Bill B., President (custom art production company – Indianapolis)

*"If it weren't for you getting our tax issues resolved, we would have never gotten things straightened out... The service we have gotten from you has been the best! Thank you all so much!"*

-Sara M., Owner (roofing company – Indianapolis)

*"As a small business owner with a growing business... I am extremely impressed with how TMA takes care of everything...and allows me to focus on generating revenue...I truly feel I am getting great value with TMA and would recommend them to any small business owner..."*

-Chuck H., Owner (sales consulting company – Indianapolis)

*"...As small business owners, we are always doing 16 things at once. Since outsourcing to TMA, I have been able to take numerous items off my plate, and now take comfort in knowing my company's financials are being monitored and filings made accurately and on time. Thanks for your help in simplifying this crucial company priority..."*

-Deb M. (pet grooming and boarding company – Indianapolis)

*"...TMA Small Business Accounting, P.C. streamlined our recordkeeping process and is in constant communication...One of the best professional decisions I have made..."*

-Dr. Ana V., President (dental practice – Fishers)

# TMA Payroll

We are Committed  
to **EXCEPTIONAL SERVICE**

TMA Small Business Accounting provides more than accounting and tax services. We have been providing payroll processing services to central Indiana employers of 1-200 employees since 1992. Our payroll specialists will work together with your accounting and tax team to help your business run smoothly. As a member of the American Payroll Association (APA), we stay up-to-date with the constantly changing payroll laws and regulations to help make sure you and your business are in compliance.

We are a full service payroll provider utilizing the latest technology including a secure online portal, electronic tax payments, direct deposit, time clocks, pressure-sealed checks and digital signatures for added security. We offer flexible solutions for reporting your payroll information to us and sending your payroll checks and reports to your business.

When you work with TMA Payroll, you will see what our existing clients already know- that our commitment to exceptional service, flexibility, and value makes us an important part of their business.



*"...Our focus is on delivering outstanding service to our customers. Just as our customers count on us to be there for them when we have a question, we can count on TMA Payroll to be there for us...they deliver on time, every time."*

-Brenda D., Director (service company – Indianapolis)



*"I have nothing but great things to say about TMA Payroll and the services they provide. All of our payroll needs are handled perfectly...and makes our lives much easier!"*

-Amanda C., President (web design company – Fishers)

*"TMA Payroll has been excellent. They took extra time to get to know me and my business and really streamlined our payroll!"*

-Mike F., President (commercial glass service company – Indianapolis)

*"My company has been working with TMA Payroll for more than 10 years. They have been unbelievably responsive and flexible. I know I can count on them."*

-Kurt H., President (sales services company – Indianapolis)



## FEATURES & SERVICES

Dedicated payroll specialist

Secure online portal access to reports

Clear and easy-to-understand reports

Easy enrollment process

Flexible payroll entry and processing system

Electronic payroll tax payments

Federal and Indiana payroll tax returns

Direct deposit services for your employees

Laser-signed and pressure-sealed paychecks

Professional payroll checks delivered to you

Tracking of employees' PTO, vacation time and sick leave

Pay-as-you-go workers' compensation insurance

Retirement plan funding payments

Garnishments, child support payments and related filings

Integrated time & attendance solutions

Web-based online payroll services available

 TMA Payroll

